

AL HUDA EDUCATIONAL SOCIETY
MEMORANDUM OF ASSOCIATION

The activities of this society shall be entirely under the provisions of the societies Act, 1860 (XXI of 1860)

I NAME

The name of the society shall be **AL HUDA EDUCATIONAL SOCIETY.** ✓

II. ADDRESS :

Address of the society shall be : **AL HUDA EDUCATIONAL SOCIETY**
Vettichira ,Punnathala P.O
(VIA) Valanchery, Malappuram District
Kerala State, India – 676 552

III. OFFICE

Office of the society shall be at Door No. X/166 A of Athavanad Panchayath, Tirur Taluk, Malappuram District, Kerala

IV. Area limit of operation of the society shall be the entire district of Malappuram, Kerala.

V. OBJECTS

1. Conducting social and educational activities which are useful and helpful for the people belonging to minority and backward community of the society.
2. Organizing and implementing various activities which emphasis the unity, integrity, secularism and communal harmony of our nation.
3. Co-operating with the Government, engage in activities of renovating the backward and weaker sections of the society.
4. Protect the cultural individuality and development of Muslims minority and to organize and implement various programmes which result in Co-operation and harmony with other communities and organize any activities which, as the society think, are necessary for the national development.

Names and addresses of the present office bearers of the society and their position are given below:

Sl. No.	Name and Address	Position	Employment
1	KALLAN HUSSAIN Kallan House Attupuram Randathani. P.O (VIA) Kalpakanchery	President	College Lecturer
2.	AK. KUNHAYAMUTTY A.K. Bakery Vettichira Punnathala.P.O	Vice President	Business
3.	T.MOIDEENKUTTY Thanikkal House Vettichira Punnathala.P.O	Vice President	Business
4.	NALAKATH ABDUL LATHEEF Nalakath House Karipol P.O Valanchery	General Secretary	Teacher
5	A. MUHAMMEDALI Arekkadan House Vettichira Punnathala P.O	Joint Secretary	Business
6	K.K. MUHAMMEDKUTTY Kakkakunnen House Vettichira Punnathala P.O	Joint Secretary	College Lecturer
7	K.T KUNHI MOHAMMED Kuttipurathodi House Vettichira Punnathala.P.O	Treasurer	Business
8	KODIYATHUR MOIDEENKUTTY Kodiyathur House Vettichira Punnathala.P.O	Member	Business
9	T.P UNAIS. Theyyampattil House Muzhangannikkal Punnathala.P.O	Member	Teacher

We the undersigned, for the above objects, have decided to act in the name of **AL HUDA EDUCATIONAL SOCIETY** and to act according to the provisions of the Societies Registration Act, 1860 (XXI of 1860)

Sl. No.	Name and Address	Position	Employment	Signature
1.	KALLAN HUSSAIN Kallan House. Attupuram Randathani. P.O (VIA) Kalpakanchery	President	College Lecturer	Sd/-
2.	AK. KUNHAYAMUTTY A.K. Bakery Vettichira. Punnathala.P.O	Vice President	Business	Sd/
3.	T.MOIDEENKUTTY Thanikkal House Vettichira. Punnathala.P.O	Vice President	Business	Sd/
4.	NALAKATH ABDUL LATHEEF Nalakath House Karipol P.O, Valanchery	General Secretary	Teacher	Sd/
5.	A. MUHAMMEDALI Areekadan House Vettichira, Punnathala P.O	Joint Secretary	Business	Sd/
6.	K.K. MUHAMMEDKUTTY Kakkakunnen House Vettichira, Punnathala P.O	Joint Secretary	College Lecturer	Sd/
7.	K.T KUNHI MOHAMMED Kuttipurathodi House Vettichira. Punnathala.P.O	Treasurer	Business	Sd/
8.	KODIYATHUR MOIDEENKUTTY Kodiyathur House Vettichira. Punnathala.P.O	Member	Business	Sd/
9.	T.P UNAIS. Theyyampattil House Muzhanganikkal Punnathala.P.O	Member	Teacher	Sd/

Witness

- 1) A.T Saidalavi
A.T House
Karipol P.O 676552
Sd/
- 2) A.Ibrarrahim
Areekadan House
Vettichira.
Punnathala P.O 676552
Sd/

**AL HUDA EDUCATIONAL SOCIETY,
RULES AND REGULATIONS**

I. NAME

Name of the society shall be 'AL HUDA EDUCATIONAL SOCIETY'

II. ADDRESS :

Address of the society shall be :AL HUDA EDUCATIONAL SOCIETY
VETTICHIRA, PUNNATHALA.P.O
VIA. VALANCHERY, MALAPPURAM Dt
KERALA - 676 552

III. OFFICE

Office of the society shall be at Door No. X/166A of Athavanad Panchayath, Tirur Taluk, Malappuram District, Kerala

IV. AREA

Area limit of operation of the society shall be the entire district of Malappuram, Kerala.

V. OBJECTS

1. Conducting social and educational activities which are useful and helpful for the people belonging to minority and backward community of the society.
2. Organizing and implementing various activities which emphasis the unity, integrity, secularism and communal harmony of our nation.
3. Co-operating with the Government, engage in activities of renovating the backward and weaker sections of the society.
4. Protect the cultural individuality and development of Muslims minority and to organize and implement various programmes which result in Co-operation and harmony with other communities
5. Organize any activities which, as the society think, are necessary for the national development.

VI. GENERAL BODY

- a) Those Muslim male people who are permanently residing within the area of activity of the society and who recognize and accept AshAri Thwareequath and Shafi-e-Madhab can become member of the general body of the society. A person can become a member of the society, if he applies in the prescribed application form of the society and the working committee accepts the membership unanimously and with utmost confidence.
- b) The members shall be required to remit subscription and membership fee, the amount of which shall be decided by the working committee.
- c) A member shall lose his membership if it is proved that he does any act which is contrary to the society and the majority of the members of the working committee demands the dismissal.
- d) The working committee shall be elected once in every three years at the general body meeting of the society. If the working committee is inefficient and 2/3 of the general body members demand in working the new working committee shall replace the existing working committee before the expiry of the prescribed duration of the existing working committee.

The General body meeting of the society shall be held once in a year. Notice for convening general body meeting shall be issued one week before the meeting. More than half of the total number of members shall present at the general body meeting which elect the working committee.

- e) The general body having three – fifth majority has power to make new rules and regulations and to amend any existing rules and regulations and to make sub-rules as per Section 12 of the Societies Registration Act, 1860 (XXI of 1860) as per the purpose and requirements which are consistent with objects of the society. Clause 6(a) of this rules and regulations should not be amended under any circumstances.

VII. WORKING COMMITTEE

- a) Working Committee consists of not less than seven members and not more than fifteen members shall be elected in every three years at a general body meeting of the society.
The working committee shall convene a special meeting and elect seven office bearers consist of one President, two Vice President one General Secretary, two Joint Secretary and one Treasurer.
- b) The members shall pay the annual membership fee the amount of which shall be decided by the working committee.
- c) The member shall pay membership fee of Rs.1000/- (Rupees one thousand only) and he shall be the member for years after obtaining the approval of the working committee.

VIII

PRESIDENT:

- a) Presiding over the meeting of the society and control the meeting as per the agenda
- b) Verify and approve the bills, and accounts signed by the secretary.
- c) Instruct the secretary to convene meeting if it is found necessary. If the secretary does not convince the meeting, convince the meeting himself.
- d) Try to make the decision of the society unanimous and use casting vote in case voting is necessary and votes polled are equal.
- e) Direct others to do necessary matters which are beneficial to the activities of the society.

SECRETARY:

- a) Inspect the activities of the society and its other institutions and put necessary suggestions before the working committee and implement such suggestions.
- b) Draft the minutes and read the report in the next meeting.
- c) Preserve the records of the society.
- d) Make necessary communications with the members and outsiders for and on behalf of the society.
- e) Accept the cash receipt to the society and deposits them into the joint account in the name of the President, Secretary and Treasurer.
- f) Issue receipts for cash received and file proper vouchers for all payments and keep the receipts and payments account accurately and read them along with the working report.
- g) Supervise the activities of the institutions under the society and sign the salary bills of the employees of the society.
- h) Submit working report and of receipts and payments accounts at each meeting and get it approved.
- i) Approve annual budget.
- j) Discuss the appointment and dismissal of employees with the President and take necessary action and read the report in this regard at the next meeting of the committee.
- k) The secretary can implement the programmes which are beneficial to the society after obtaining unanimous approval of four working committee members including the Secretary and the Treasurers and approval of the President. Such matter shall be approved by the next working committee meeting.

VICE PRESIDENT:

Adherence to the duties and responsibilities of the president at the time of the absence of the president and do all acts which are authorized to him by the president in writing.

JOINT SECRETARY:

Help the General Secretary in fulfillment of his duties and do all things which are authorized by the general secretary in writing and do the acts with full responsibility as per instructions.

TREASURERS:

Planning the economic development of the society and approve the receipts and payments of the society.

IX ADMINISTRATION :

1. a) **MEETING**

The general body meeting shall be held once in a year and the working committee meeting shall be convened once in a month.

b) The President may call the general body meeting and working committee whenever he finds it necessary.

c) If one-fourth of the members of the working committee and general body demand in writing for convening the meeting of the working committee and general body respectively, the general body meeting shall be convened within one month and the working committee shall be held within seven days.

2 **QUORUM**

The quorum for working committee meeting shall be 2/3 of the members of the working committee and quorum for general body meeting shall be half of the members of the general body. The meeting shall not be convened if there is no above mentioned quorum and it shall be adjourned and in the adjourned meeting, decisions can be taken without considering the quorum.

3 **NOTICE**

Notice shall be given three days before in the case of ordinary working committee meeting, one day before the urgent working committee meeting and fifteen days before the ordinary general body meeting and five days before the urgent general body meeting and the notice shall include **agenda**.

4 **RESOLUTIONS**

In case of any resolution, complaint and important questions which are proposed to be presented before the meeting proposed resolution, complaint and questions shall be forwarded to the president or secretary in writing seven days before the meeting. Any urgent resolutions can be presented if the president find it to be suitable.

5 **AUDIT**

The receipts and payment account of the society shall be approved by the working committee and it shall be forwarded to the auditor for audit and the accounts shall be approved by the general body in its next meeting.

6 LOSS OF MEMBERSHIP AND FILLING UP OF VACANCY

The membership of the members who are disqualified due to non-fulfillment of conditions specified for membership as per clause-IV (a) shall be cancelled and any subscription already paid by such member shall not be demanded by the member.

The membership of those who fail to turn up for three meetings consecutively is liable to be terminated, provided they do not inform, in writing, the reason(s) for such absence. The vacancies of office bearers are to be filled from among the working committee members and the vacancies of working committee members are to be filled from among the general body members. The working committee has the right to approve or to reject the requests for leave.

7 DURATION

The duration of the working committee and general body shall be three years.

X. BRANCHES:

Branches of the committee can be formed in different places under the constitutions of the society and if such a branch committee do any act which is contrary to the rules and regulations of the society, the assets of the branch committee shall be absorbed by the working committee. The working committee has authority to take proper and correct decisions on any branch committee.

XI. SOURCES OF FUNDS

1. The society can accept funds for its activities in the form of donation, charity and loans from India and outside India, according to the constitution of Government of India.
2. After keeping apart necessary funds for the urgent purpose of the society and its institutions, the balance shall be invested in an interest free bank as a joint account in the name of the president, secretary and treasurer and if necessary, it shall be withdrawn after signing two-third of the persons authorized for this purpose.
3. Acquisition of property
All properties which are donated to the society and which are acquired by the society shall be in the name of the president and secretary.

4. Dissolution

If due to any reason, the AL HUDA EDUCATIONAL SOCIETY is dissolved, its assets after setting off all the liabilities, shall be granted to transfer to any other registered society formed with similar objects and such assets shall not be divided among the members. If there is no such similar society to accept the assets, the assets shall be absorbed into the Government funds.

CONCLUSION

Both the office bearers and members shall liable to act as per the rules and regulations of the society and working committee has the authority and power to take suitable action against who acts contrary to the rules and regulations of the society.

We, the undersigned, hereby affirm that the above is a true copy of the constitution of AL HUDA EDUCATIONAL SOCIETY.

We intend to register the rules and regulations of the above society, according to the provisions of the Societies Registration Act, 1860 (XXI of 1860)

Sl. No.	Name and Address	Position	Employment	Signature
1.	KALLAN HUSSAIN Kallan House Attupuram Randathani. P.O (VIA) Kalpakanchery	President	College Lecturer	Sd/
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