



## Central Board of Secondary Education

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)  
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, FREET VIHAR, VIKAS MARG, DELHI-110 068.

SPEED POST

No. CBSE/AFF/930257/EX-02545-1516/2015

877539

Dated: 22.06.2015

The Manager,

Al Huda Central School,  
Malayil, Kadampuzha,  
Malappuram Distt., Kerala-676553

**Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2015.**

Sir/Madam,

With reference to your online application No. EX-02545-1516 dated 23/06/2014 on the subject cited above, I am directed to convey sanction for regularization of Extension of Provisional Affiliation of the school with the Board for its Secondary School Examination for a further period of five years w.e.f. 01.04.2015 to 31.03.2020 subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary class.

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month. (Amended Rule 15.11)
4. Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board. (Amended Rule 15.11)
5. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class X:-

	Campus area	Enrolment	No. of Sections (pre-primary to X)
(a)	1.0 acre	1250	03 in each class
(b)	1.5 acre	1875	03 in each class
(c)	2.0 acre	2500	04 in each class
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.		

(e)	Category	Area of land	No. of students
(i)	Secondary School	2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

*18/6/15*

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7. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
8. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
9. Other conditions are enclosed as per Annexure 'A'.

**10. Special conditions to be complied within three months:-**

- a) The Extension of Provisional Affiliation up to Secondary level w.e.f. 01/04/2015 to 31/03/2020 has been granted provisionally subject to the conditions that the school will pay the pay scale and allowances which should at least be at par with corresponding categories of teachers employed in government institutions of the State Govt. or as per scale prescribed in 6<sup>th</sup> Central Pay Commission of Govt. of India in respect of its teachers and will make the payment through ECS mode with proper deduction of EPF and other facilities as per norms of the Board. The school is also required to furnish the details of teacher's qualifications.
- b) The School Managing Committee has not been constituted as per Affiliation Bye-laws of the Board; therefore, it may be reconstituted by including 02 representatives each of teachers, parents and CBSE. The school is also required to forward 5-6 names of the Principals of the nearby CBSE affiliated school (2-3 of them may be from KVs / JNVs) for approval 02 of them as Board's nominees for inclusion in School Managing Committee.
- c) There are few untrained teachers in the school whereas the school is required to appoint only trained and qualified teachers. The school is required to appoint more trained and qualified teachers to maintain section-teacher ratio as per norms and furnish a fresh staff statement accordingly.
- d) The present Principal is superannuated. Hence, the school is required to appoint a qualified and experienced person for the post of Principal on regular basis.
- e) The school is also required to furnish valid Sanitary Conditions, Drinking Water and Fire Safety Certificates issued by the competent authorities.
- f) There are no dailies in the school. Hence, the school is required to add some dailies in the school library.
- g) The school is required to submit an affidavit, in original, regarding non-proprietary character of Society duly sworn in before a First Class Magistrate.

Yours faithfully,

**ASSTT. SECRETARY (AFF)**

Encl: As above

Copy to:-

1. THE PRINCIPAL, AL HUDA CENTRAL SCHOOL, MALAYIL, KADAMPUZHA, MALAPPURAM DISTT., KERALA-676553
2. THE REGIONAL OFFICER, CENTRAL BOARD OF SECONDARY EDUCATION, BLOCK-B, 2ND FLOOR, LIC DIVISIONAL OFFICE CAMPUS, PATTOM, THIRUVANANTHAPURAM-695004, KERALA.
3. THE AS (IT), AMC, CBSE FOR DIRECTORY UPDATION.



**PRINCIPAL**

AL HUDA CENTRAL SCHOOL  
Malayil, P.O. Kadampuzha - 676553  
Malappuram Dist, Kerala

**ASSTT. SECRETARY (AFF)**